

CALL TO ORDER, ROLL CALL AND PLEDGE

The May 17, 2016, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:04 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Kamp, Hanford, Rasmussen, and Scarboro.

Staff members present: Brazel, Karns, Nelson, Osaki, Peterson, Quenzer, Smoot, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Mayor Thomas.

Mayor Thomas noted, without objection, the excused absence of Councilmember Gamble and modifications to the agenda order. No objections were noted.

FINAL ACTION

1. AB16-068: Ordinance No. 004/2016, 2016 Budget Amendment; Final Reading

Ms. Dianne Nelson, Finance Director, provided background information on AB16-068, the proposed ordinance amending the 2016 budget, and changes to the ordinance since first reading on Tuesday, May 10, 2016.

General discussion ensued regarding additions to the final ordinance.

Councilmember Cudaback moved to adopt Ordinance No. 004/2016, amending the budget for fiscal year 2016 to account for actual beginning fund balances and new revenues and expenditures; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

ANNOUNCEMENTS/PRESENTATIONS

1. Presentation: Monroe Chamber of Commerce - Quarterly Report

Ms. Yvonne M. Gallardo-Van Ornam, Executive Director, Monroe Chamber of Commerce, provided the Chamber's Annual Report to City Council, including: what the Chamber represents and delivers; 2015 financials (revenues and expenses); community engagement accomplishments; 2016 plans; community engagement, tourism, and business development; advertising efforts; and business development ideas.

Mayor Thomas and the Council thanked Ms. Gallardo Van-Ornam for her presentation, and the Monroe Chamber of Commerce for their efforts.

COMMENTS FROM CITIZENS

The following persons spoke regarding AB16-046/Resolution No. 004/2016: Pastor Thomas Minnick, Ms. Misty Blair, and Ms. Ashley Sellers.

CONSENT AGENDA

1. Approval of the Minutes; May 10, 2016, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 86901 through 86948, and ACH/EFT Payments, in a total amount of \$1,555,543.80*)
3. AB16-062: Award Bid and Authorize the Mayor to Sign Contract with RRJ Company, LLC, for West Main Street Sidewalk Project

Councilmember Kamp moved to approve the Consent Agenda; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-0).

UNFINISHED BUSINESS

1. AB16-063: Discussion: Vaping Device Regulations

Police Chief Tim Quenzer provided background information on AB16-063, ESSB 6328, vaping device regulations, and recommendation to follow current state law. Council was in general agreement with the recommendation.

NEW BUSINESS

1. AB16-064: Presentation: 2016 Building Code Update

Mr. Rick Karns, Building Official, provided information on AB16-064 and proposed updates to the Building Code.

General discussion ensued regarding updates to the fire code (still in draft); sprinklers; and schedule for adoption of the proposed Building Code amendments.

2. AB16-065: Ordinance No. 005/2016 Downtown Fee Waiver Extension, First Reading

Mr. Dave Osaki, Community Development Director, provided background information on AB16-065 and the proposed ordinance extending the Downtown Fee Waiver Program.

Councilmember Hanford moved to accept as first reading Ordinance No. 005/2016, extending for an additional one year period the temporary elimination of fees for certain permits associated with development in the downtown area and fixing a time when the same shall become effective; the motion was seconded by Councilmember Rasmussen.

Councilmember Cudaback thanked staff for expanding program advertising.

On vote,

Motion carried (6-0).

3. AB16-066: Presentation of 2017-2022 Transportation Improvement Plan (TIP)

Mr. Scott Peterson, Public Works Design and Construction Manager, provided background information on AB16-066, presented the 2017-2022 Transportation Improvement Plan (TIP), and noted next steps in the adoption process.

4. AB16-067: Discussion: City Council Rules of Procedure - Proposed Amendments

Mr. Gene Brazel, City Administrator, provided background information on AB16-067 and the proposed amendments to the City Council Rules of Procedure.

General discussion ensued regarding seating arrangements, 'comments from citizens' time limits, and the addition of an allowance for abstentions. Mayor Thomas noted that the proposed amendments will be coming back for Council approval at a future meeting.

EXECUTIVE SESSION

1. Agency Litigation [RCW 42.30.110(1)(i)] – *10 minutes*

Mayor Thomas stated the Council would recess into an executive session for approximately 10 minutes to discuss Agency Litigation [RCW 42.30.110(1)(i)]; and read the appropriate citation into the record.

The meeting recessed into executive session at 8:12 p.m., was extended for an additional 70 minutes, and reconvened at 9:35 p.m.

FINAL ACTION

2. AB16-046: Resolution No. 004/2016, regarding Growth Management Hearing Board (GMHB) Compliance for East Monroe (*deferred from April 12, 2016*)

Mr. Osaki provided background information on AB16-046 and Resolution No. 004/2016. Councilmembers Cudaback and Kamp requested this item be brought back to a future Council Meeting.

COUNCILMEMBER REPORTS

1. City Council Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee

Councilmember Davis reported on the items discussed at the May 17, 2016, City Council Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee Meeting, including: 2016 Work Plan, Tract 999, and the Garbage Contract.

2. Individual Reports

Councilmember Kamp commented on the City of Monroe Clean-Up Event held the previous weekend.

Councilmember Rasmussen commented on the Snohomish Health District Board of Health meeting held the previous week, the Monroe Skate Park Project, Downtown Art Selection Committee, and upcoming TriMonroe event.

Councilmember Cudaback commented on attendance at the Snohomish County Economic Alliance luncheon, YWCA luncheon, and upcoming Community Transit Board Retreat.

Councilmember Hanford commented on the YWCA luncheon, National Day of Prayer, and upcoming orphan care information night at Cascade Church.

STAFF/DEPARTMENT REPORTS**1. Public Works Update**

Mr. Peterson inquired as to any question on the report included in the packet. None were noted.

2. Individual Department Reports

Mr. Osaki reported on a new plat application received.

MAYOR/ADMINISTRATIVE REPORTS**1. Monroe This Week (*May 13, 2016, Edition No. 19*)**

Mayor Thomas reported on meetings held and events attended the previous week and forthcoming items, including: National Night of Prayer, Washington State School Administrators Meeting, and Monroe Public Schools Foundation fundraiser.


2. Draft Agenda for May 24, 2016, Regular Business Meeting

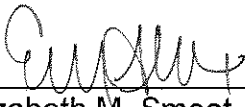
Administrator Brazel reviewed the draft agenda for the May 24, 2016, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto. Councilmember Rasmussen noted he will be absent from the July 5, 2016, Council Meeting.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Hanford to adjourn the meeting. On vote,
Motion carried (6-0).

MEETING ADJOURNED: 9:49 p.m.



Geoffrey Thomas, Mayor

Elizabeth M. Smoot, MMC, City Clerk

Minutes approved at the Regular Business Meeting of May 24, 2016.